



Martin High School

Chair of Governors: Ms Pam Whitehead
Head Teacher: Laura Sanchez BA (Hons)

Monday 25th September 2017

Dear Parents/Carers,

Year 11 Academic Progress Evening – Wednesday 4th October (3.45 pm -7.00 pm).

We are writing to you to inform you of the upcoming Year 11 Academic Progress Evening, on Wednesday 4th October 2017. The evening will provide an opportunity for teaching staff to share key areas for your child to address, in order to realise their full potential.

Staff will be discussing the following areas within each subject area:

- Your child’s key strengths in the given subject;
- Their overall behaviour and effort;
- Classwork and homework;
- Presentation and literacy;
- Their agreed EBI (‘Even Better If...’) target to improve their progress in the given subject.

As such, we believe that this evening is an incredibly important event in the school calendar; there will be a secondary Academic Progress Evening on Wednesday 31st January 2018 for you to be able to further monitor their progress, following on from their mocks. Staff will be available by appointment only and appointments will be available on a first come, first served basis. It is important that you encourage your child to approach staff for appointments using the appointment card in their organisers.

On the evening please adhere to the five minute limit per appointment. It is essential that your son/daughter accompanies you on the evening wherever possible. We feel this enables your child to fully appreciate how they are progressing and what ‘next steps’ they will need to apply to their studies.

Appointments are available from 3.45 pm - 7.00 pm; the event will take place in the main school hall. Please ensure that you sign in/out on the sheets provided on arrival and departure.

We look forward to meeting you.

Yours faithfully,

Mr D. Thomas

Head of Faculty at the Martin High School.

Reply Slip – Please return to your child’s form tutor by Friday 29th September 2017

Name of Student: **Form:**

We will/will not* be able to attend the Year 11 Academic Progress Evening on Wednesday 4th October 2017 (*please delete as necessary).

Signed: (Parent/Carer)